

BROADWAY COURT HOMEOWNERS ASSOCIATION

Architectural Improvement Application and Review Form

THE BOARD REQUIRES A MINIMUM OF THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF THIS FORM TO APPROVE OR DISAPPROVE. PLEASE DO NOT BEGIN THE PROJECT UNTIL WRITTEN APPROVAL IS RECEIVED. ANY DEVIATION FROM THE APPROVED IMPROVEMENT WILL BE ADDRESSED AND ALL LEGAL COSTS BORNE BY THE HOMEOWNER.

Homeowner: _____ **Date:** _____

Address: _____ **Lot #:** _____

Home Phone: _____ **Work Phone:** _____

Email Address: _____

Please give an exact description and drawing of Alteration/Improvement (Location, Dimensions, Specifications, Materials, Colors, etc)

Color Scheme : _____

Construction Materials: _____

Location of work: _____

Exact Dimensions & Specifications: _____

Estimated Start Date: _____ **Estimated Completion Date:** _____

Photographs/Sketches Attached: _____ YES _____ NO (OVER)

An accurate drawing must be attached using your lot dimensions and showing the exact location of the proposed structure. For room additions or anything that must tie into the roofline, an elevation of the proposed structure must also be attached. (This is an important part of the application and must be included)

Notice to Homeowners

1. All necessary permits (city/county) must be obtained from the proper agencies.
2. All new construction must be done within (city/county) codes.
3. The completed project must display good workmanship and must be the same as the diagrams and drawings submitted for approval.
4. Please refer to your ARC guidelines and standards and your CC&R's for information to assist you in the application process.
5. The homeowner will accept all responsibility and all liability pertaining to this improvement and shall maintain it on a regular basis.

***The approval for your request is good for 90 days from the date of the approval. Otherwise, a new request must be submitted.**

Homeowner Signature

Date

FOR ARC/BOARD USE ONLY

Date Received: _____

Date Inspected: _____ Inspected By: _____

Date Reviewed by Board of Directors: _____

Approved Disapproved Approved with Contingencies

Contingencies/Comments to Homeowner(s):

Signature of Representative

Date Signed

Mail, fax, return by email, or
Drop off application to:

Broadway Court Homeowners Association
c/o Copper Rose Community Management
6601 E. 22nd Street
Tucson, AZ 85710